

LEBANON CITY COUNCIL

July 10, 2017

The council met in regular session in the council chambers with Mayor Wilken presiding. The meeting was called to order at 7:00 p.m.

Roll Call: Aldermen Almeter, Bartholomew, Diliberto, Gale, Jenkins, Mack, Wright – present.
Alderman Gerdes – absent.

Mayor Wilken led the council and assembly in the Pledge of Allegiance.

Aldermen Bartholomew/Diliberto MOTIONED to approve the minutes of the previous meeting as presented.

Roll Call: Aldermen Almeter, Bartholomew, Diliberto, Gale, Jenkins, Mack, Wright – 7 yeas.
Alderman Gerdes – absent. Motion carried. 7-0

Bills for the month of May were presented. Aldermen Mack/Bartholomew MOTIONED to approve the bills as presented.

Roll Call: Aldermen Almeter, Bartholomew, Diliberto, Gale, Jenkins, Mack, Wright – 7 yeas.
Alderman Gerdes – absent. Motion carried. 7-0

Plan Commission Report – No report

COMMITTEE REPORTS:

Streets/Alleys – MEET July 17, 2017 at 7:00 p.m.

Health/Safety –

1. Discussion of Toxic waste pickup
2. Discussion of trifold

Ordinance – MEET July 17, 2017 at 7:00 p.m.

Water/Sewer –

1. There was a RECOMMENDATION to request TWM do an engineering proposal for the Randle St. water line loop. In the discussion, it was stated that the \$10,800 will probably come out of capital outlay.

Roll Call: Aldermen Almeter, Bartholomew, Diliberto, Gale, Jenkins, Mack, Wright – 7 yeas.
Alderman Gerdes – absent. Motion carried. 7-0

Cemetery – MEET July 17, 2017 at 7:00 p.m.

Finance

1. The mayor excused himself from any discussion concerning the Landmark offer. Aldermen Jenkins assumed the position of Mayor Pro Tem and lead the lengthy discussion concerning the Landmark offer. Many remarks were stated as to the offer, the maintenance obligations of the city, other companies in this type of business, and lack of general information of city's responsibilities.

Aldermen Bartholomew/Almeter MOTIONED that the city does not accept the Landmark contract.

Roll Call: Aldermen Almeter, Bartholomew, Gale, Jenkins, Mack, Wright – 6 yeas.

Aldermen Diliberto – 1 No Alderman Gerdes – absent. Motion carried. 6-1

2. Committee is still working on the Priority List

Public Property – MEET July 17, 2017 at 7:00 p.m.

Personnel

1. Committee is still working on the Personnel Handbook
2. Discussion of how the inauguration day swearing in impacts the payout of retiring employees to place. Previous City Clerk, Pam Koshko, stated many facts she was told during her discussions with the IMRF organization. During this discussion, it was agreed to that the swearing in of city officials must be accomplished in a more constrained period so as not to financially impeded the city. This will go to Ordinance Committee for review.
3. It was suggested by the committee that the systems used in city hall and the police station need to be evaluated for efficiency and interfacing each other. Chairmen Gale will contact our IT provider as to the cost of such evaluation and will report back at next city council meeting.
4. City Clerk stressed that the part time position in the city hall office will be vacant in three working days. She stated that this is a priority to get this position filled. Whether it be a part time or full time there needs to be action. It was stated to fill the position as a part time and continue with research as to converting it to full time later.

Clerk – Needs a current e-mail address for the street department.

Treasurer

1. There was a question regarding the Non-Home Rule Sales Tax and how it can be used. There was a discussion on how to increase the amount of money in the general funds, to eliminate transferring funds between other accounts and then having to payback those funds. It was determined more research needs be done and that the audit will show some of the answers.
2. Research is being done on investing potential of city CD's.

Dept. Heads –

Chief Roth – Proposed the elimination of the 2 cell phones used by the LPD. Calls would go through Cencom and would not be billed if they don't require a "response to call" category. All 911 would still go through the 911 dispatch. The amount per call for Cencom will go from \$15 per call to \$10 per call according to Chief Roth for the next year. Insignificant calls will not be charged to the City.

Superintendent McNeese – no report

Superintendent Pinkstaff – no report

Mayor –

1. Appointment of a Mayor Pro Tem by the mayor was tabled for next July 24, 2017 council meeting.
2. The Mayor presented the following Ordinances to the Council for approval with the following results.
 - a. Aldermen Mack/Wright MOTIONED to accept the presented Ordinance of the City of Lebanon, St. Clair County, Illinois, Establishing the Prevailing Rate of Wages for Laborers, Workmen and Mechanics Employed on Public Works of the City. It shall be Numbered 1399
Roll Call: Aldermen Almeter, Bartholomew, Diliberto, Gale, Jenkins, Mack, Wright – 7 yeas.
Alderman Gerdes – absent. Motion carried. 7-0
 - b. Aldermen Diliberto/Wright MOTIONED to accept the presented Ordinance Amending Section 3 of Ordinance Number 1397 to Add to the Left Column of the Table of Zoning Districts There Set Forth In An Amended “Section 3-1 Zoning Intent and Purpose” of the Zoning Ordinance Number 1151, The Letter and Number Designations for All Zoning Districts.
It shall be Numbered 1400
Roll Call: Aldermen Almeter, Bartholomew, Diliberto, Gale, Jenkins, Mack, Wright – 7 yeas.
Alderman Gerdes – absent. Motion carried. 7-0
 - c. Aldermen Diliberto/ Bartholomew MOTIONED to accept the presented Ordinance Approving and Establishing the Plan Commission Handbook and the Content Thereof, and Providing for the Addition of Article III to Chapter 14 of the Code of Ordinances Concerning the Plan Commission Handbook. It shall be numbered 1401.
Roll Call: Aldermen Almeter, Bartholomew, Diliberto, Gale, Jenkins, Mack, Wright – 7 yeas.
Alderman Gerdes – absent. Motion carried. 7-0
3. The Mayor read a letter from the Lebanon Public Library asking the approval of the reappointment of board of trustee members Luanne Holper, Lacey Mesarchik and Beverly Walker to 3-year terms. Aldermen Bartholomew/Diliberto MOTIONED to accept the recommendations presented in the letter of Luanne Holper, Lacey Mesarchik and Beverly Walker to 3-year terms on the LPL board.
Roll Call: Aldermen Almeter, Bartholomew, Diliberto, Gale, Jenkins, Mack, Wright – 7 yeas.
Alderman Gerdes – absent. Motion carried. 7-0

Audience – Susan Meister announced the schedule of the services in the paper for Shelby Dickson.

Unfinished Business –

1. Landmark proposal to buy out AT&T contract discussed under Finance 1.
2. Code issues were discussed and will make operating procedure.
3. Personnel Manual will be updated soon
4. Sewer Plant update was not addressed
5. Clear Wave Communications proposal to install fiber optics to McKendree University is still on going.

July 10, 2017

6. Tony Schenk of Rhutasel and Associates presented the opened bids on the “PY2016 Various Street and Sidewalk Improvement s” and recommended the project should be awarded to the low bidder H & M Backhoe Service. The lowest bid was over the grant amount awarded to the project by about 3% but after a discussion of cost cutting measures it was felt the city should proceed. Aldermen Almeter/Mack MOTIONED to accept the recommendation to award the project to H & M Backhoe for the low bid of \$76,516.50.

Roll Call: Aldermen Almeter, Bartholomew, Diliberto, Gale, Jenkins, Mack, Wright – 7 yeas.
Alderman Gerdes – absent. Motion carried. 7-0

7. John Long was asked to present an ordinance for the declaration of surplus land status to 503/505 S. Herman St. Aldermen Bartholomew/Diliberto MOTIONED to accept the Ordinance declaring surplus property of 503/505 S Herman St.

Roll Call: Aldermen Almeter, Bartholomew, Diliberto, Gale, Jenkins, Mack, Wright – 7 yeas.
Alderman Gerdes – absent . Motion carried. 7-0

New Business – Request from Aldermen Jenkins that we lower city hall flag to half-staff in memory of Shelby Dickson

Adjournment – with no further business to be conducted, Aldermen Wright/Diliberto moved to adjourn the meeting. Hand vote to approve – 7 yeas, 1 absent. Motion carried.
Meeting adjourned at 9:28 p.m.

Luanne B Holper,

City Clerk