

Dear Lebanon City Hall and Mayor Wright,

I hope this letter finds you well. I am writing on behalf of the Lebanon High School to request permission for a road closure during our upcoming Homecoming Parade scheduled for December 1st, starting at 1:30pm.

Our homecoming parade is a time-honored tradition that unites our community and celebrates the spirit of our school and its supporters. To ensure the safety of all participants and spectators, we would like to request the temporary closure of certain roads along the parade route, between the main intersections. (From the LHS, Monroe Street, W. St. Louis Street, Pearl Street back to LHS).

We understand the importance of minimizing inconvenience to the local residents and businesses during the event. To that end, we are prepared to provide our own no parking signs and are solely requesting your assistance in placing barricades at strategic points to control traffic and ensure the safety of all involved.

We have worked diligently to plan the parade route to cause as little disruption as possible, and we are confident that the road closures will not affect the flow of traffic in the area significantly. We will also work closely with local law enforcement and traffic management to minimize any inconvenience to residents or businesses.

We are committed to adhering to all applicable safety regulations and cooperating with the city's guidelines to ensure a successful and safe event. Our goal is to create a memorable experience for the community while maintaining a smooth flow of traffic where needed. We will take responsibility for the cleanup and return the area to its normal state promptly after the event.

We kindly request your permission to proceed with the temporary road closures and the placement of barricades during the specified times on December 1st. We are more than willing to provide any additional information if needed..

We understand the importance of maintaining a harmonious relationship with the city and appreciate your consideration of our request. If you require any further information or clarification, please do not hesitate to contact me at 618-537-4423 or kfloyd@lcsd9.org.

Thank you for your time and consideration. We look forward to your response and hope for your support in making our Homecoming Parade a safe and memorable event for our community.

Sincerely,

KaCee Floyd